



Pine Creek High School - Eligibility Appeal Form

Fill out one form for **each** class/grade you are appealing and return it to the athletics office upon completion no later than 8:00 a.m. on Monday following the eligibility check. ***Your coach/sponsor will be notified of eligibility decisions on that Monday.*** Be aware that multiple, consistent appeals may result in automatic denial of appeal.

Name of Student: _____ Today's Date: _____

Sport: _____

Course Title: _____ Teacher: _____

Grade in class on day of grade check: _____ Date grade was checked: _____

Description of reason for appeal (check one): **(Teachers please check which box applies)**

- Work turned in prior to final grade check – not graded
- Grade updated in IC
- Work not turned in due to illness; work is still within the makeup window; arrangements made
- Test/quiz not taken due to excused absence; still within the makeup window; arrangements made
- Teacher absent; work not graded
- Other – please describe: _____

Have you spoken with the student? Yes _____ No _____ **(TEACHER SECTION ONLY)**

If yes, summarize the conversation and or decision:

Teacher Signature: _____ Date: _____

Updated Grade in class (if applicable): _____

Administrator Use Only

Received in Athletics Office: Date: _____ Time: _____

Approved: _____ Denied: _____

Administrator Signature: _____ Date: _____