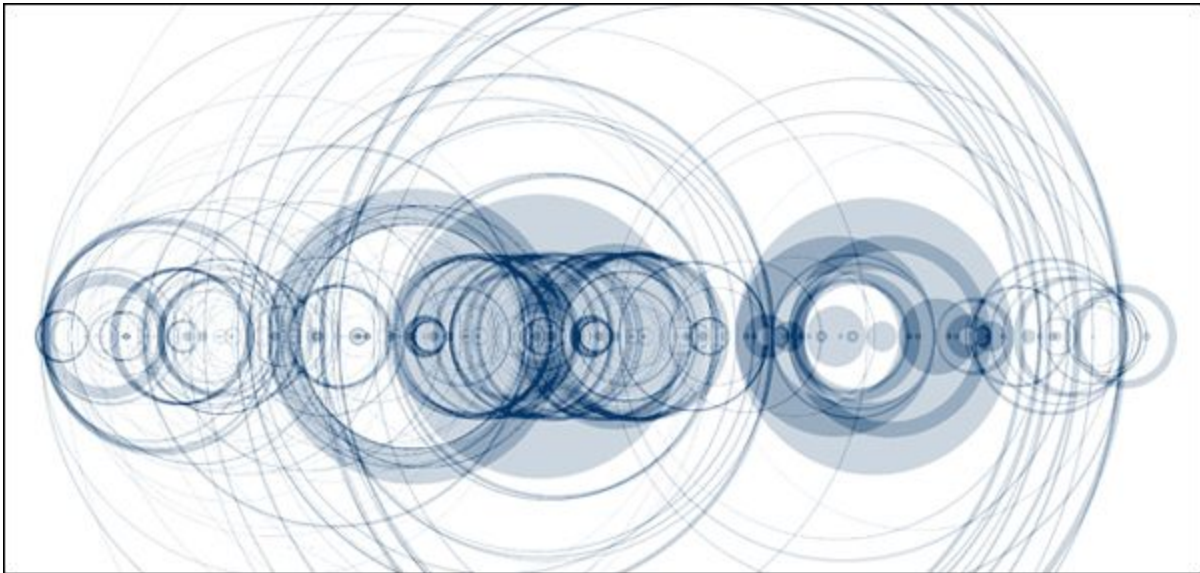


Pine Creek High School Eagle Marching Band Handbook 2018

The Shape of Sound



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INTRODUCTION

CONGRATULATIONS on your decision to be part of the fine tradition of the PINE CREEK HIGH SCHOOL EAGLE BAND! This handbook is designed as a guide for both parents and students to give specific details concerning all aspects of the marching band program. For any further information, please feel free to email me, Kate Margrave, band director, at kate.margrave@asd20.org, or the assistant band director, Tyler Vandermeer, at tyler.vandermeer@asd20.org. Please check in Charms for updates. Once we get going, documents and music will be available through Charms and Google Drive.

PROGRAM OVERVIEW

The band program at Pine Creek is a special group of students. We work together to be the best we can be for the band and for each other. The marching band is a competitive band program and has been in the state championships for the past ten years, last year reaching a new level as a finalist band. This is a graded class at Pine Creek. After marching season, which ends in November, the ensemble becomes a concert band and performs a concert in December. This group works extremely hard and has fun doing so!!

PARTICIPATION EXPECTATIONS

A yearly band calendar is enclosed for your use in planning your family schedule for the 2018-2019 school year. Each band student is important to the success of our many activities. We must be able to count on 100% attendance at these rehearsals and performances. If a family emergency occurs unexpectedly, PARENTS, please email Mrs. Margrave at kate.margrave@asd20.org or Mr. Tyler Vandermeer at tyler.vandermeer@asd20.org. Occasionally, there may be family commitments (weddings, graduations, etc.); in which case, we will try to be flexible and work with you on an individual basis. This must be discussed in detail well in advance (a month or more!). Student job commitments are NOT reasons for an excused absence from band performances or rehearsals! Many band students work and participate successfully in band. We suggest that these students take a copy of the Band Calendar to his/her employer and/or coach and clear all band performances and rehearsals. Ninety-nine percent of employers are very understanding and are flexible if they know of band commitments well in advance, and they understand that band performances are a required and vital part of the course work. Work with employers to clear the Wednesday night rehearsals from 5:00 – 8:00 p.m. and Saturdays 9:00 am to 4:00 pm. (We are glad to talk to employers to validate student commitment.) If a band student has an unexcused absence from a performance/rehearsal, they are subject to removal from the band program.

REHEARSAL EXPECTATIONS

Students are expected to come to rehearsal ready to work. We expect them to be focused and respectful of the teachers working with them. They are to be on time (10 minutes early) with everything they need to be successful, including:

- instrument
- music
- drill
- pencil
- dot book
- proper attire

tennis shoes (no sandals, crocs, chacos, keens, slip on shoes, etc. – students are NOT allowed to march barefoot!!)
water
sunblock

GRADING POLICY

Students will be graded on participation, performances, assignments and playing exams. Participation includes attendance to all rehearsals (including being on time), rehearsal etiquette, being prepared for rehearsal, support of others and effort. Performances include football games, parades, competitions, assemblies and any other events that come our way. Assignments will include things like dot book checks and completion of forms. Playing exams will be memorization tests on the music throughout the season. All students must have their music memorized.

ACADEMIC ELIGIBILITY

Students' grades will be checked periodically. Students must maintain a "D" or higher in all classes in order to perform.

SCHOOL INSTRUMENT RENTAL

If a student needs to rent an instrument from Pine Creek, they will need to fill out the form attached. Rental fee information is on the attached form and checks can be written to Eagle Band Boosters, please write instrument rental in the memo section or paid through Charms.

BAND FIXED PAYMENTS

Band fixed payments **MUST** be paid in order for a student to perform. Please refer to the fixed payment schedule. There are many opportunities to lower the cost, and scholarships are available. Please look in Charms for this information and email if you have any questions.

Because the Pine Creek Music Program receives limited district and school funding, the ensembles are primarily supported through fixed payments and fundraising. Fixed Payments cover all costs including staffing, transportation, meals during competitions, uniforms, props, and equipment maintenance. Some competitive marching programs across the nation have a participation fee of \$3,200 or more. However, the Eagle Band Boosters work hard to ensure the budget is balanced and efficient. They also provide fundraising opportunities to reduce *or even remove* your out-of-pocket responsibility entirely.

Additional Costs

A fixed payment of \$50 **per semester** shall be assessed to each student using any school band instrument (this includes percussion students) Should they play in percussion techniques or in Marching Band. The fee is to be paid by the 15th day of each semester according to Academy District 20 policy. There is also various fixed payments based on additional ensemble participation. These payments allow us to purchase method books, hire clinicians, travel to competitive events, and provide performance opportunities.

If any fee poses a financial hardship, parents and students should inform the band director or booster president as soon as possible. Each financial situation is handled on a case-by-case basis with the band directors and school administration.

UNIFORMS

The Pine Creek High School uniforms will be fitted during band camp. These uniforms are for the winds and drumline – color guard and pit will have uniforms that go along with our show. Uniforms are to be respected and cared for by each student. The uniforms are washable – and we will ask that everyone washes them at certain points during the season. Uniforms should ALWAYS be hung up properly and put in the garment bag. Students are responsible for all parts of the uniform and will NOT be allowed to march if they are missing a part.

Rookies are required to purchase marching band shoes. These shoes are specifically for marching bands, with a rolled heel and comfort fit. These are \$30 and can be purchased through the Charms store.

FOOTBALL GAME POLICY

Football games are fun, and we are there to support the team. However, we must maintain a class act at all times. Band members can stand up and YELL and CHEER in support of the team throughout the game, but should always remain in his/her “spot.” It is important to remain alert concerning all of the expensive equipment around you as well as the need to be ready to play at a moment’s notice. Only band students are allowed in the band section. Students are not allowed to have food or drinks in the bleachers EXCEPT for water in full uniform. Students will have 3rd quarter off and may eat at that time. They are expected back in time for 4th quarter and may NOT leave the premises. Football games are required performances and we are there as a group.

STUDENT LEADERSHIP

We are extremely fortunate at Pine Creek High School to have outstanding student leaders. These students are invaluable to the success of the band program. The band staff selects Drum Majors, Section Leaders and Sergeants for the following school year. These appointments are subjective and based on a holistic evaluation of a student from every aspect of their band experience including, but not limited to: playing ability, attendance/promptness, citizenship, academic achievement, discipline, initiative, and leadership skills/potential as it relates to the band environment. While all students have an opportunity to be considered for one of these appointed leadership positions, it should be understood that only a limited number of positions can be filled and will vary from year to year. As a member of the Eagle Band there is an expectation for ALL students to foster and develop positive leadership skills regardless of title.

MARCHING BAND STAFF

Your student will be around some wonderful, hardworking staff members. Here are some names you might hear, and email addresses!!

Kate Margrave – Band Director

kate.margrave@asd20.org

Tyler Vandermeer - Assistant Band Director

tyler.vandermeer@asd20.org

Eric Kruse – Percussion Instructor
krusedrums@gmail.com

Becky Clark - Color Guard Instructor
rockstar.hazel@aol.com

Brook Peckham - Visual Tech
brookpeckham@gmail.com

We will have other staff working with us as well. We will let you know those staff members as we move forward with the season.

REMIND APP

We will be using the REMIND app this season to help with communication. We want to be sure you have all the information necessary and will send things through Charms and IC. Standard rates apply. For those who have not used this, the app allows us to send text messages without students having our cell numbers or each others' cell numbers. In order to sign up for our class next year, please do the following:

Text @b8h67g

To: 81010

This is for the Pine Creek Eagle Marching Band 2018.

BAND BOOSTERS

The Eagle Band Boosters is a 501c3 organization. The sole purpose of the Eagle Band Boosters to provide support to the Pine Creek High School Instrumental Music Program and any such related auxiliary units associated with the program.

It is the mission, duty and purpose of Eagle Band Boosters to charitably promote and support the Pine Creek High School instrumental music program. To encourage and support all performance based music within and beyond the classroom by providing operating funds, volunteer services and organizational coordination as requested by the Band Director(s). Therefore Eagle Band Boosters will facilitate public performances by providing equipment, supplies and services with the goal of supporting the improvement of music excellence. The Eagle Band Boosters will also engage in fundraising activities to insure the perseverance of performance-based musical education for Pine Creek High School. The Eagle Band Boosters will solicit, and accept by subscription, gift, grant, donation, bequest, devise or otherwise money and property of any kind from any member of the general public, firm, foundation or corporation including any governmental unit for the above purpose.

The boosters organization is comprised of parents, faculty and supporters of the Pine Creek Music Program who volunteer their time and skills to support or purpose and mission.

CHARMS

Charms Website

Charms is the Pine Creek Music Program online office. If your child is in any Pine Creek Music Program, they will have an account on Charms. Charms also contains our master calendar with all upcoming events for all of the Pine Creek Music Program. All of your financial information is also on Charms in your student's miscellaneous ledger. You can also transfer or request funds from your ledger and make payments on Charms. On Charms you can also see and fill volunteer needs, and you can download any form.

www.charmsoffice.com

Our school code is Eagle. You will sign in with your student's ID number. Please contact charms administrator at pceagleband.charms@gmail.com if you have any questions or issues.

Student Miscellaneous Ledger

A portion of all fundraising events goes to the band general fund, while the rest goes directly into the student's account, called their miscellaneous ledger. The miscellaneous ledger reflects any fundraising money earned by the student (e.g. King Sooper Card, Scrips, Concessions), as well as any fixed payments owed (Fixed Payments are not reflected in the miscellaneous ledger). The money in the ledgers can be used to pay for fixed payments, instrument rentals, and trips.

To pay monies owed with your miscellaneous ledger funds, transfers may be made directly on the Charms website under the red "Finances" button and then the "Transfer Request" tab. Please contact the Charms administrator at pceagleband.charms@gmail.com. We will send a check for all miscellaneous transfers on the 15 and 30 of each month. So please request appropriately.

FUNDRAISING

March-A-Thon

Participation in the March-A-Thon fundraiser is optional for all members. This is a tax deductible fundraiser, where members secure individual donations to Eagle Band Boosters (a non-profit 501c3) during a three-week drive. A student earns 80% of monies raised by them as a booster credit to their student account and the remaining 20% is deposited to the operations account for expenses.

Kings Soopers Cards

King Soopers gives 5% of all monies loaded on the gift card to the program.. 100% of the money earned on a students card are credited to the Student account.

Scrips

An online gift card program that gives a percentage of money spent back to the program, 80% is given to the students accounts and the remainder is kept by the program.

Concessions

During the year there is opportunities to work concessions at the Air Force Academy. A percentage of the sales are paid to the boosters. 100% of the money raised is credited to the student accounts based on who works the concessions.

Restaurant Fundraisers

Throughout the year we have opportunities to go to a participating restaurant to help support the band. These restaurants offer up to 20% of their sales to benefit the band program. Watch the calendar for special opportunities.

Payment Options

Payments may be dropped off in the Black Box inside the Band Director's office or mailed to Eagle Band Boosters, PO BOX 88381, Colorado Springs, CO 80908. **Please make checks payable to Eagle Band Boosters.** All payments made by this method, must be enclosed in a completely filled out booster payment envelop (available in director's office).

Credit card payments may be made directly on the Charms website (www.charmsoffice.com) (see section on Charms below).

All pay for it payments (School Fees) are paid thru Pay for it only

Email Eagle Band Boosters treasurers, pceagleband.treasurer@gmail.com if you have any questions about payments. Together, we can always work out a payment plan in order to ensure your child's participation.

**Marching Band Schedule
2018**

**Summer Sectionals - mandatory if you are in town
All dates are 3-5pm**

June 13
June 20
June 27
July 11
July 18

Drums Along the Rockies - July 14
Just a great day!! Not required!!

Band Camp - mandatory for ALL STUDENTS IN THE MARCHING PROGRAM

July 23 - August 3
No weekends

8:00 am - 4:30 pm

Wednesday, August 8 - full rehearsal 5:00 pm to 8:00 pm
Saturday, August 11 - BLACK FOREST PARADE - TBD
Wednesday, August 15 - full rehearsal 5:00 pm
Saturday, August 18 - full rehearsal, 9:00 am to 4:00 pm
Wednesday, August 22 - full rehearsal, 5:00 pm to 8:00 pm
Friday, August 24 - HOME FOOTBALL GAME - PALMER RIDGE
Saturday, August 25 - full rehearsal, 9:00 am to 4:00 pm
Wednesday, August 29 - full rehearsal, 5:00 pm to 8:00 pm
Wednesday, September 5 - full rehearsal, 5:00 pm to 8:00 pm
Saturday, September 8 - HARRISON JOINT REHEARSAL
Wednesday, September 12 - full rehearsal, 5:00 pm to 8:00 pm
Saturday, September 15 - full rehearsal, 9:00 am to 4:00 pm
Wednesday, September 19 - full rehearsal, 5:00 pm to 8:00 pm
Friday, September 21 - HOMECOMING FOOTBALL GAME
Saturday, September 22 - full rehearsal, 9:00 am to 4:00 pm
Wednesday, September 26 - full rehearsal, 5:00 pm to 8:00 pm
Saturday, September 29 - LEGACY MARCHING FESTIVAL - ALL DAY
Wednesday, October 3 - full rehearsal, 5:00 pm to 8:00 pm
Saturday, October 6 - HOME FOOTBALL GAME - 1:00 pm
Wednesday, October 10 - full rehearsal, 5:00 pm to 8:00 pm
Saturday, October 13 - HARRISON MARCHING FESTIVAL - ALL DAY
Tuesday, October 16 - EXTRA REHEARSAL - 5:00 pm to 7:30 pm
Wednesday, October 17 - CBA REGIONAL MARCHING BAND FESTIVAL
Saturday, October 20 - ARAPAHOE MARCHING FESTIVAL - ALL DAY
Wednesday, October 24 - full rehearsal, 5:00 pm to 8:00 pm
Saturday, October 27 - STATE PREVIEW MARCHING FESTIVAL - ALL DAY
State Week HOO HA HA!!!!
Monday, October 29 - EXTRA REHEARSAL - 5:00 pm to 7:30 pm
Wednesday, October 31 - full rehearsal, 5:00 pm to 8:00 pm
Thursday, November 1 - EXTRA REHEARSAL - 5:00 pm to 7:30 pm
Friday, November 2 - CBA STATE CHAMPIONSHIP QUARTERFINALS
Saturday, November 3 - CBA STATE CHAMPIONSHIP SEMIFINALS AND FINALS

**PARENT/GUARDIAN – STUDENT RELEASE &
AGREEMENT**

I HAVE DISCUSSED AND REVIEWED ALL THE INFORMATION IN THE HANDBOOK WITH MY SON/DAUGHTER, AND I UNDERSTAND ITS CONTENTS AND MY RESPONSIBILITY AS TO THESE POLICIES AND CONDITIONS. MY SON/DAUGHTER HAS MY PERMISSION TO ATTEND DISTRICT AND OUT-OF-DISTRICT TRIPS AND SCHOOL-SPONSORED EXTRA-CURRICULAR AND COCURRICULAR ACTIVITIES.

Student Name (Print): _____

Student Signature: _____

Parent Name (Print): _____

Parent Signature: _____

Date: _____



Eagle Band Boosters



PCHS Music Instrument

Maintenance and Rental Fees

Policy #3054

“It shall be the policy of School District Twenty to collect fees for the rental and maintenance of school owned band instruments – fees to be determined by Board resolution annually.”

Adopted: January 6, 1983 Amended: October 7, 1993, April 11, 1996, & June, 1999

Fees for the use of a school-owned instrument are now set at \$50 per semester. This fee helps maintain instruments for the repair of normal wear-and-tear. **Students are still held responsible for the negligent damage and/or destruction of the instrument.**

Students who elect to play percussion are now charged a fee of \$50 per semester. This fee helps maintain the drum set, bass drum, timpani, mallet percussion, and assorted rhythm instruments, plus the replacement of certain mallets and sticks as needed. **Students are still held responsible for the negligent damage and/or destruction of percussion equipment.**

You may choose to pay for the entire year, or just this semester for now. Payments can be through Charms or by check.

Completion of payment online acts as an agreement that you understand that these fees are collected to assist in the maintenance and replacement of school instruments. You are still responsible for damage and destruction to the instrument due to negligence.

For your records, please note the following information:

WIND PLAYERS ONLY:

_____ \$50 Instrument Rental Semester 1

_____ \$50 Instrument Rental Semester 2

Instrument: _____

Serial Number: _____

PERCUSSION ONLY:

_____ \$50 Percussion Fee Semester 1

_____ \$50 Percussion Fee Semester 2

Student Name _____

Signature _____

Parent Name _____

Signature _____



Pine Creek High School

2018-19 Music Program Commitment Form



Student Name _____

Grade _____

Student ID _____

I will be committing to participate in the following ensembles. (Initial in box)

<input type="checkbox"/>	Marching Band	Fixed Payment	\$	550.00
	Booster Fee Paid In Charms	Friday, June 15, 2018	\$	150.00
	Booster Fee Paid In Charms	Monday July 23, 2018	\$	100.00
	School Fee paid In Pay For It	Friday, August 31, 2018	\$	300.00
<input type="checkbox"/>	Jazz Ensemble	Fixed Payment	\$	80.00
	School Fee paid In Pay For It	Friday, August 31, 2018	\$	40.00
	School Fee paid In Pay For It	Thursday, January 24, 2019	\$	40.00
<input type="checkbox"/>	Advance Jazz	Fixed Payment	\$	80.00
	School Fee paid In Pay For It	Friday, August 31, 2018	\$	40.00
	School Fee paid In Pay For It	Thursday, January 24, 2019	\$	40.00
<input type="checkbox"/>	Concert Band	Thursday, January 24, 2019	\$	40.00
<input type="checkbox"/>	Orchestra	Fixed Payment	\$	80.00
	School Fee paid In Pay For It	Friday, August 31, 2018	\$	40.00
	School Fee paid In Pay For It	Thursday, January 24, 2019	\$	40.00
<input type="checkbox"/>	Symphonic Band (if Selected)	Friday, August 31, 2018	\$	50.00
<input type="checkbox"/>	Percussion Technique	Fixed Payment	\$	40.00
	First Semester	No Fee	\$	-
	School Fee paid In Pay For It	Thursday, January 24, 2019	\$	40.00

I certify that I understand the level of commitment for both the student and the parents involved with being a member of the music program. I understand that by signing this form I am committing to membership in the program. I agree to attend all mandatory performances and rehearsals, I agree to pay all fixed payments and abide by all rules and regulations of the Pine Creek Music Program and Pine Creek High School. I also understand that the Eagle Band Boosters will take measures to recoupe the cost of damaged uniforms, equipment, instruments and account balances.

Student Printed Name _____

Student Signature _____

Date _____

Parent Printed Name _____

Parent Signature _____

Date _____



Eagle Band Boosters

Permission to Drive



I give my student, _____, permission to drive himself/herself to lunch during band camp and/or Saturday rehearsals. I understand that the school is not liable for my student during this time of rehearsal.

Student Signature

Parent Signature

PERMISSION TO TRAVEL WITH ANOTHER STUDENT

I allow my student, _____, to travel with student driver(s), _____ (may list more than one) for lunch during band camp and/or Saturday rehearsals. I understand that the school is not liable for my student during this time of rehearsal.

Student Signature

Parent Signature

ACADEMY DISTRICT 20 FIELD TRIP PERMISSION FORM

Teacher Name(s): _____ School: _____

Student Name: _____

Purpose of Activity: _____ Destination: _____

Date of Trip: _____ Mode of Transportation: _____

Departure Time: _____ Departure Location: _____

Return: Time: _____ Return Location: _____

Cost of Trip per Student: _____

I understand that the School District is not responsible for insuring my student with regard to the student's participation in the activity. I am responsible for obtaining any medical, accident, or other insurance that I may deem appropriate. I understand, however, that the student and I retain any legal rights we may have for Personal Injury Protection Coverage, to the extent it may be available, resulting from a motor vehicle or bus accident.

I understand that the School District and its employees may have certain legal protections and immunities from liability with respect to any property damage or personal injury that may occur during the activity. The School District and its employees have not waived these protections and immunities. I understand that the School District and its employees may also have certain legal obligations with respect to the activity.

I understand that if my child needs medication while on a trip and cannot self-medicate, either I will accompany my child or there will be a staff member trained and delegated by the school nurse who can provide the medication to my child. In addition, I understand that school nurses are available only during normal school hours.

I understand that the student's participation is entirely voluntary and the school will provide alternatives for those students who cannot participate in the activity.

All District policies and procedures apply to the trip regardless of where the activity takes place. Violation of the policies/procedures or failure to follow directives, safety rules, etc. could result in the student being sent home and/or disciplined.

I acknowledge that I have read and understand this Field Trip Permission Form.

Signature of Parent or Legal Guardian _____ Date _____

EMERGENCY CONTACT INFORMATION WILL BE PULLED FROM INFINITE CAMPUS.

Go to asd20.org/homeinfo to verify and/or update your information.